

**REPUBLIC OF NORTH MACEDONIA  
“SS CYRIL AND METHODIUS” UNIVERSITY IN SKOPJE**



**COMPETITION**  
**for enrollment of students in the third cycle – doctoral studies within the study programmes**  
**of “Ss. Cyril and Methodius” University in the academic 2019/2020**

**Skopje, July, 2019**

In accordance with Article 149 of the Law on High Education (Official Gazette of RM no. 82 dated 08.05.2018), Article 208, Paragraph 1, Indent 2 of the Statute of “Ss. Cyril and Methodius” University (University Herald no. 425 dated 28.06.2019), The Rulebook on Conditions, Criteria and Rules for Enrollment and Study in the Third Cycle of Studies – Doctoral Studies at “Ss. Cyril and Methodius” University in Skopje (University Herald no. 418 dated 30<sup>th</sup> January 2019), the Decision made by the Rector’s Office of “Ss. Cyril and Methodius” University in Skopje no. 02-272/5 adopted at the 236<sup>th</sup> session held on 19<sup>th</sup> February 2019 and the Decision of the Government of the Republic of North Macedonia providing consent for the competitions for enrollment in studies of the third cycle at public high education institutions no. 45-4825/1 dated 4<sup>th</sup> July 2019 (Official Gazette no. 139 dated 9<sup>th</sup> July 2019), “Ss. Cyril and Methodius” University in Skopje announces the following

## C O M P E T I T I O N

### for enrollment of students in the third cycle – doctoral studies within the study programmes at “Ss. Cyril and Methodius” University in Skopje in the academic 2019/2020

#### I. Study programmes, number of students and cost of studies

Study programme (organizer/s)	Number of students	Cost of studies in euro
Earthquake Engineering – Institute of Earthquake Engineering and Engineering Seismology	6	4.500

\*The cost of the study includes: organization of the lecturing process, workshops and seminars, mentors, commissions and units-organizers of research, management of the study programme, the School for Doctoral Studies, training for research, education. It excludes material expenses for the research within the theme. The unit defines the specific costs for the research of the candidates depending on the scientific field.

#### II. The list of potential mentors with number of vacancies per study programmes is announced at: [http://www.ukim.edu.mk/mk\\_content.php?meni=152&glavno=8](http://www.ukim.edu.mk/mk_content.php?meni=152&glavno=8)

#### III. Terms and mode of enrollment of students

##### 1. Eligible for enrollment in doctoral studies are persons who have completed the corresponding study programmes and fulfill the following main conditions and criteria:

- Completed II cycle of studies harmonized with the European Credit Transfer System (hereinafter referred to as ECTS-credits);
- Completed postgraduate studies within study programmes prior to the introduction of the ECTS system;
- Acquired professional expertise according to study programmes for regulated occupations, with realized at least 300 ECTS-credits;
- Average grade from the first cycle of studies of at least 8,00 (eight) and at least 8,00 (eight) from the second cycle of study, i.e., at least 8,00 (eight) from the integrated studies;
- Knowledge of at least one of the three most commonly used languages of the EU (English, French, German) which is proved by a certificate or a certificate issued by the Faculty of Philology “Blazhe Koneski” at “Ss. Cyril and Methodius” University in Skopje for level B2 according to the Common European Framework of Reference for Languages of the Council of Europe or appropriate certificate for the same level issued by official European testator, member of the ALTE association of the European testators.

#### IV. Selection of Candidates

Upon completion of the Competition, the unit announces a preliminary list of candidates admitted to doctoral studies for each study programme. A special list of candidates who do not fulfill the conditions for enrollment in doctoral studies is also announced. The lists are announced on the Internet page of the unit.

The preliminary list of admitted candidates and the list of candidates who do not fulfill the conditions are defined by the Council of the Study Programme.

The candidates have the right to a complaint against the list within 36 hours. The complaint is lodged in writing to the Council of the Study Programme. The Council of the Study Programme makes a final decision within 36 hours.

The candidates have the right to file a complaint against the decision made by the Council of the Study Programme to the University Council for Doctoral Studies. The decision made by the University Council for Doctoral Studies is final.

Upon termination of the procedure per the complaints, the Council of the Study Programme delivers the List of Admitted Candidates to the University Council for Doctoral Studies.

The University Council for Doctoral Studies draws up the final list of admitted candidates and announces it on the Internet page of the University. The defined list of accepted candidates is final.

#### V. Terms for application and enrollment of candidates

<b>Term for application and enrollment</b>	<b>First term</b>	<b>Second term</b>
Application of candidates	12.9-27.9.2019	9.12-23.12.2019
Announcement of preliminary lists	4.10.2019	27.12.2019
Decision per complaints	9.10.2019	10.1.2020
Announcement of final lists	18.10.2019	15.1.2020
Enrollment of candidates	21.10-25.10.2019	20.1.-24.1.2020

Documents are submitted to:  
School for Doctoral Studies at "Ss. Cyril and Methodius" University, Goce Delchev Blvd., no. 9, 1000 Skopje.

#### VI. Application documents

Candidates applying for the competition submit:

- Application form with indication of the selected study programme;
- Motivation letter with indication of the field of research and first consent given by a mentor from the list of mentors;
- Brief CV;
- Evidence of fulfillment of the enrollment conditions as follows:
  - Certificate on passed examinations from the first cycle of studies, i.e., undergraduate studies;
  - Certificate on passed examinations from the second cycle of studies, i.e., post-graduate studies;
  - Diploma from the first cycle of studies, i.e., undergraduate studies;
  - Diploma from the second cycle of studies, i.e., postgraduate studies;
  - Certificate on knowledge of a world language;
  - Candidates who have completed their high education, undergraduate studies (first cycle) and post-graduate studies (second cycle) abroad, submit nostrified documents that prove the fulfillment of the conditions for enrollment in the third cycle – doctoral studies as well as a document on equivalency of grades if the grading system is different from that in R. Macedonia.

The documents are submitted as photo copies certified by a notary public.  
Applications with incomplete documentation shall not be considered.

#### VII. Enrollment documents

For enrollment, the accepted candidates submit:

- Student's booklet and application forms;
- Two photos (two photos proportioned 3,5 x 4,5 and one proportioned 2 x 3);
- Certificate on paid first installment of the tuition fee.

The tuition fee is paid in 6 equal installments, at the beginning of each semester, in denar equivalent. For payment of the first installment, the accepted candidates shall pay 250 euros in denar equivalent to the School of Doctoral Studies at "SS. Cyril and Methodius" University in Skopje to the following account:

Account: 160 010 3689 788 18;

Income code and programme: 72301241;

Recipient's bank: National Bank of the Republic of Macedonia.

The remaining amount is paid to the account of the faculty/the institute where the organizer of the study programme is employed. Upon change of head of the organizing institution, the resources should be paid to the same unit – organizer of the study programme.

#### NOTE:

Detailed information about the conditions for enrollment in each of the announced study programmes, the necessary documentation, organization and the time schedule of the study programmes as well as the list of mentors can be obtained at the School for Doctoral Studies.

Contact info:

Goce Delchev Blvd. no. 9, 1000 Skopje

Contact persons: Violeta Langovska and Katerina Klimoska

Internet page: [www.ukim.edu.mk/doktorski\\_studii](http://www.ukim.edu.mk/doktorski_studii)